



## CBJ BOARD/COMMISSION APPLICATION

c/o Municipal Clerk's Office, 155 S. Seward Street, Juneau, AK 99801;  
Phone: 907-586-5278 Fax: 907-586-4552 Email: [City.Clerk@juneau.org](mailto:City.Clerk@juneau.org)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Daytime Phone : \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ AK Zip \_\_\_\_\_

Residence Address: \_\_\_\_\_ City: \_\_\_\_\_ AK Zip \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

I am currently a member of the following CBJ Board/Committee(s): \_\_\_\_\_

**Board or Committee(s) you are applying for (please indicate no more than 3\*, in priority order):**

First Choice \_\_\_\_\_

Second Choice \_\_\_\_\_

Third Choice \_\_\_\_\_

\*If you are applying for more than one board, how many total boards are you willing to serve on? \_\_\_\_

**Explain, with specificity, your reasons for applying to serve on each board listed above:**

Please note that some CBJ Boards have membership criteria. These criteria can be found on-line at: [http://www.juneau.org/clerk/boards/Board\\_Information.php](http://www.juneau.org/clerk/boards/Board_Information.php). Please review the requirements on the factsheets to see if you qualify for any specifically designated board seats. For example, the **Airport Board has public seats and tenant seats.** Please state whether you fit one of the specific seat criteria or if you are applying for the "general public" seat on each board below:

Please disclose any potential conflicts of interest that may arise from your appointment. To see what constitutes a "Conflict of Interest" as a board member, please refer to CBJ Code 01.45 available online at [https://www.municode.com/library/ak/juneau/codes/code\\_of\\_ordinances](https://www.municode.com/library/ak/juneau/codes/code_of_ordinances)

*\*Feel free to attach up to no more than four additional pages if more space is needed.\**

**CITY AND BOROUGH OF JUNEAU – BOARD/COMMISSION APPLICATION (Page 2)**

*\*Feel free to attach up to no more than four additional pages if more space is needed.\**

Please list any organizations, for which you currently serve as an employee, board member, or officer.

Please list your employment and volunteer history, especially any previous experience serving on one or more boards.

List both formal and informal education and training experience:

List any professional licenses, certifications, or registrations and dates obtained that may be used as qualifying criteria:

[Check One] I can commit up to \_\_\_ 3, \_\_\_ 5, \_\_\_ 10, or \_\_\_ 20 hours towards board service per month.

**NOTE: PLEASE BE AWARE THAT ALL INFORMATION YOU PROVIDE ON THIS FORM AND ATTACHMENTS ARE OPEN TO PUBLIC REVIEW AND DISCLOSURE PURSUANT TO THE ALASKA PUBLIC RECORDS ACT.**

*I understand that this is a volunteer position appointed by the City and Borough of Juneau Assembly and requires regular attendance at meetings. I further understand that this application is public information and the merits of my appointment may be discussed at a public forum. In addition, my name may be published in a newspaper or other media outlet. I agree that if I am appointed to serve on a board or commission, I will follow all the laws, procedures, and practices associated with the service of a CBJ boardmember.*

*I certify that the information in this application is true and accurate.*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

(Date Stamp below)

**Clerk's Office Use Only**

Date of Assembly Appointment: \_\_\_\_\_ or /Not appointed, keep on file 1 yr.

Term Beginning Date \_\_\_\_\_ Term Exp. Date \_\_\_\_\_

Reappointed to term(s) [beginning-end dates:] \_\_\_\_\_

Appointment Materials Mailed \_\_\_\_\_

Resignation Notice Received \_\_\_\_\_ Effective date \_\_\_\_\_